

**POST-ACTIVITY REPORT**

Rev. No.	Eff. Date	Page
00	06.15.21	1 of 4

<b>ACTIVITY:</b>	<i>1<sup>st</sup> Semester National Consultative Conference 2023</i>
<b>DATE:</b>	<i>July 12-14, 2023</i>
<b>VENUE:</b>	<i>Royce Hotel, Clark, Pampanga</i>
<b>NO. OF PARTICIPANTS:</b>	<i>34</i>

**REPORT SUMMARY****I. OBJECTIVES OF THE ACTIVITY:**

*At the end of the meeting, the participants shall have understood the following:*

- 1. Implementation Guidelines of the RBME of LGU Infrastructurr Projects.*
- 2. Status /Updates of enrollment and fund utilization of RLIP 2023*
- 3. SubayBayani Awards Guidelines and Criteria*
- 4. Validation process for the SubayBayani Awards*
- 5. Status of Deployment in the Subaybayan and RSSA System*

**II. HIGHLIGHTS OF THE ACTIVITY:**

*The DILG Central Office thru the OPDS-Project Monitoring and Evaluation Division conducted the 1<sup>st</sup> Semester National Consultative Conference 2023 at Royce Hotel, Clark, Pampanga which was attended by all the PDMU Representatives*

*Day 1:*

*On behalf of Regional Director of Region III, Atty Anthony C. Nuyda, CESO III , PDMU Chief Khalid Sunggod delivered his Welcome Message. After which, Division Chief, Cheryl Agustin provided the Overview of the Activity and what to expect within the three (3)- day activity.*

*Engr. Catherine Joy C. Leon presented the status enrollment for RLIP 2022 and Updates of Enrollment FY 2023 including fund utilization of each Region as of June 2023. Data extracted from Subaybayan System as of June 2023. Engr. Jhomar Tabernilla presented the enhanced guidelines on the implementation of the program. Series of workshops were conducted for its development; the office has arrived to an improved guidelines. Notable addition of items was comprehensively discussed thru an open forum for further clarification and verification of the group.*

*Each region presented their respective accomplishments and challenges encountered with corresponding ways forward or actions taken during the 1<sup>st</sup> semester of implementation. Regions were able to impart their good practices and distinguished achievements.*

*Day 2:*

*LGOO IV Marie Louise Valbuena, discussed concerns regarding on the SubayBayani Awards Guidelines and Criteris. During the presentation, the group were participative and actively provided insights. Discussed also was validation process for the said awarding.*

*Status of implementation and fund utilization of projects funded under GAA FY 2021 particularly the Monitoring on the Construction of DILG Regional/Provincial Offices, and Improvement of Existing Facilities was presented by Engr. Richard Cruz, LGOO V. Proposed trainings and Capacity development for the 2<sup>nd</sup> semester of the year were also presented, specific schedules were agreed upon during the open forum and shall be reflected on the official drive for the calendar of activities as guidance.*

*Day 3:*

*Last day of activity was the workshop on operations strategies for the 2<sup>nd</sup> semester FY 2023. Followed by the summary and highlights of the activity for the past 2 days.*





# POST-ACTIVITY REPORT

Document Code		
<b>FM-SP-DILG-12-01</b>		
Rev. No.	Eff. Date	Page
00	06.15.21	2 of 4

Questions and concerns were raised after each the presentation. The issues/concerns raised during the activity and their corresponding recommendations are as follows;

Issues/ Concern	Recommendations
1. Is the CSO to be selected as member of the Regional Monitoring and Evaluation Team (RMET) should be accredited by the Department?	1. The office will provide a separate guidelines on the selected of CSO.
2. When to submit Enrollment Exception and Enrollment request? Who will be the signatories?	2. Enrollment Exception shall only be submitted if LGUs do not comply the given criteria of selection. Enrollment request shall be submitted after the deadline of enrollment on July 31, 2023. Additional signatory is the LCE aside from Municipal Engineer who prepared the form. Effectivity of the forms upon dissemination. For the meantime, LGUs may provide Certification for No eligible projects to be enrolled/ request for enrollment and will be forwarded to Central office for approval and guidance.
3. Deadline of enrollment	3. The final enrollment and cut-off as basis for SubayBayani Awards will be on July 31, 2023.
4. For infrastructure project under Admin, what will be the equivalent as Notice to proceed?	4. The Purchase Order shall be provided as equivalent of NTP.
5. Late vetting of approved projects.	5. The Central office will address the concern

### Closing Remarks

PMED Chief Engr. Cheryl Agustin closed the activity and thanked the participants for the successful event. She then commended everyone for the achievements during the 1<sup>st</sup> semester and encouraged to do more for the success of the program. Reminders and other issues and concerns were consolidated and presented during the last day. The activity was concluded afterward.

### III. OUTPUT /S OF THE ACTIVITY:

1. The participants were able to gain knowledge on the Implementation Guidelines of RBME of LGU Infrastructure Projects FY 2023.
2. Enhanced guidelines on the RBME of LGU Infrastructure Projects.
3. Issues and concern were properly addressed and discussed by the group.
4. Strategized to improve the implementation of the program.

### IV. RECOMMENDATIONS/RELEVANT APPLICATION IN DILG (if any):

The activity served as guidance to participants and equipped to a more effective and efficient implementation of the program for its 2<sup>nd</sup> year.

### V. REQUESTED ACTIONS (if any):

- The documenter/ secretariat will prepare a comprehensive report for reference and evaluation.
- There will be a conduct of year-end National Consultative Conference on November 7-11, 2023.



# POST-ACTIVITY REPORT

Document Code		
<b>FM-SP-DILG-12-01</b>		
Rev. No.	Eff. Date	Page
00	06.15.21	3 of 4

### VI. Attachments (check as applicable):

<input type="checkbox"/> Photos	<input type="checkbox"/> Program of activities
<input type="checkbox"/> Powerpoint/lecture materials	<input type="checkbox"/> Certificate of attendance/participation/completion
<input type="checkbox"/> Brochures	<input type="checkbox"/> Others (specify) _____
<input type="checkbox"/> Workshop/activity materials	_____

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DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
**POST-ACTIVITY REPORT**

Document Code		
<b>FM-SP-DILG-12-01</b>		
Rev. No.	Eff. Date	Page
00	06.15.21	4 of 4

